

VISAS

EU students

A residence permit is not required for periods of less than 3 months.

For periods over 3 months, you must report to the municipal Registry Office (Anagrafe) within 8 days of your arrival at the University.

To register at the Municipal Registry Office you will need the following:

- a passport or identity card
- a photocopy of your EHIC (European Health Insurance Card) or private health insurance
- proof of registration at Universitas Mercatorum
- a photocopy of the lease in the case of private accommodation
- documented proof that you have sufficient funds to cover living expenses (e.g. photocopy of bank statements, grants, scholarships, financial support from your family)

For assistance and further information, please contact Ms. Patrizia Tanzilli: tanzilli@unimercatorum.it

Non EU students

Non-EU citizens should go to the Italian diplomatic offices (embassy or consulate) and apply for a Study Visa as soon as they receive their letter of admission from Universitas Mercatorum.

There is a list of Italian embassies and consulates on the Ministry of Foreign Affairs website:

<http://www.esteri.it/MAE/EN/Ministero/LaReteDiplomatica/Ambasciate/default.htm>

Within 8 days from arrival, students must apply for a permit of stay. In order to do so, they must bring:

- The acceptance letter
- A declaration of sufficient means of support
- An original bank statement

Private health insurance valid in Italy (Please note that private insurance from home countries is not accepted at the Questura, unless an official document from the Italian embassy or consulate for the home country states the insurance's validity)

Information on residence permits is available at http://www.poliziadistato.it/articolo/10716-Residence_permit

Detailed information on how to apply for a permit of stay will be given upon your arrival.

For assistance and further information, please contact Ms. Patrizia Tanzilli: tanzilli@unimercatorum.it

2. ACCOMODATION

Universitas Mercatorum is located at Villa Maxentius, in a rich-in-archaeology part of Rome represented by the complex of Maxentius. The campus is within easy reach of Rome centre, thus allowing fast links and several cultural opportunities for spare time.

Although Universitas Mercatorum has not university residences, Erasmus students are given dedicated assistance and hosting services including agreements with accommodating facilities close to the University premises.

Alternatively, Erasmus students can live in private apartments with Italian or international roommates in the neighborhoods near the University. The average cost is between €350/400 for a place in a double room and €450/600 for a single room per month plus utilities (telephone, electricity, heating, gas).

We recommend that students come to Rome at least two weeks before the beginning of each semester.

Useful links for accommodation:

<http://www.portaportese.it>

<http://www.affittaroma.it>

<http://www.collegiuniversitari.it>

www.Bed-Breakfast.net

<http://www.immobiliare.it>

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3. INSURANCE

All exchange students are required to have an insurance policy (translated in Italian) covering medical care and third party liability, valid on the national territory for a year or for the period of stay in Italy.

For students from countries that are members of the European Union some medical costs are generally covered by their national health service.

All European students should have the European Health Insurance Card – EHIC

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